



## **FORWARD PLAN OF KEY DECISIONS**

**2 November 2009 - 28 February 2010**

Paul Carter  
Leader of the County Council  
19 October 2009

**This Edition of the Forward Plan Supersedes ALL Previous Editions**

## FORWARD PLAN OF KEY DECISIONS

Each month the Council publishes a forward plan of key decisions expected to be taken during the following four months.

**A “key decision” means an executive decision which is likely to:-**

- (a) result in the Local Authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authorities budget for the service or function to which the decision relates;**
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.**

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public should contact to make comments on any particular item (column 6). Members of the public are entitled to obtain copies of the documents that will be relied upon when a decision is taken (column 7), unless they are Exempt within the meaning of the Local Governments Act. These documents will be published on the Council’s web site at [www.kent.gov.uk](http://www.kent.gov.uk) at least five days before the decision is due to take place. Paper copies will be made available by contacting Andrew Ballard – by telephone 01622 694297 or via [andrew.ballard@kent.gov.uk](mailto:andrew.ballard@kent.gov.uk)

<b>The matter to be decided</b>	<b>Who will take the decision (see notes)</b>	<b>When the decision will be taken</b>	<b>The groups that will be consulted</b>	<b>How the consultation will be done</b>	<b>Who people should contact to make comments (see notes)</b>	<b>Documents that will be relied on when the decision is taken</b>
<b>CHIEF EXECUTIVE DIRECTORATE</b>						
Decision to award the Kent TV contract to an external company, pending the review of Kent TV and following the tender process	Cabinet	Between December and January 2010	Emails and phone calls.	Internal only	Tanya Oliver Director of Strategic Development & public Access	None.
Framework Contract for Room Hire and Conferencing Providers (4 year)	Cabinet Member for Corporate Support	November	Managing and Resource Directors	Meetings and briefing	Peter Binnie Head of	Exempt Report

contract)	Services and Performance Management	2009		papers	Operations Or Andy Coveney Programme Manager, Value for Money	
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### CHILDREN, FAMILIES & EDUCATION DIRECTORATE

Closure of Astor of Hever (Community) School and replacement with Government Funded Academy	Cabinet Member for Children, Families and Education	Between January 2010 and February 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 8 October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public notice	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Chris Jones Area Education Officer Maidstone, Ton & Malling	None.
Closure of Linden Grove (Community) Primary School and Ashford Christ Church, Church of England (Voluntary Aided) Maths & Computer Specialist College and their Replacement with an all-age Government Funded Academy	Cabinet Member for Children, Families and Education	December 2009	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will be presented to SOAB at its meeting in December 2009 on the	Public meeting to be held followed by a statutory public notice in accordance	David Adams Area Children's Services Officer, Ashford & Shepway	None.

			outcome of the public consultation. A report will be presented to SOAB at its meeting in January 2009 seeking approval to go to public consultation.	with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.		
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
Proposed Change of Age Range for Aylesham Primary School (from 3 - 11 years to 4 - 11 years) and the Closure of the Maintained Nursery Unit.	Cabinet Member for Children, Families and Education	February 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will be presented to SOAB at its meeting in November 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in February on the outcome of the public consultation.	Public meeting and consultation document sent out to parents and others in accordance with the agreed policy.	Martyn Doole, Area Children's Services Officer	None.
Archers Court Maths & Computing College - Proposed Closure and Replacement with Government Funded Academy	Cabinet Member for Children, Families and Education	Between December 09 & January 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report was presented to SOAB at its meeting on 8	Public meeting to be held followed by a statutory public notice in accordance	Martyn Doole, Area Children's Services Officer	None.

			October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in December 2010 on the outcome of the public consultation	with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.		
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The Proposed Amalgamation of Walmer Science College And Castle Community College -Deal	Cabinet Member for Children, Families and Education	January 2010	MP, Local Councils, parents, staff, professional associations, LCS Partnerships, Diocesan Boards of Education. A report will be presented to SOAB at its meeting in October 2009 seeking approval to go to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public consultation	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007.	Martyn Doole, Area Children's Services Officer	None.
Proposed Relocation Of Laleham Gap School Margate To A Site At Newlands Lane, Broadstairs Adjacent To The New Ellington And Hereson School In A New Building To Be Provide Through BSF	Cabinet Member for Children, Families and Education	December 2009	MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations, Diocesan Boards of Education and	Public meeting and consultation document sent out to	Martyn Doole, Area Children's Services Officer	None.

Funding			the Health Authority Internal only. A report will be presented to SOAB at its meeting in November 2009 seeking approval to go to public consultation	parents and others in accordance with the agreed policy		
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
Children's Centre's- Round 3 - Confirming The Sites And / Or Buildings For The Location Of Children's Centres	Cabinet	Between November and December 2009	Public meeting to be held followed by a statutory public notice in accordance with the School Organisation Establishment and Discontinuance of Schools) Regulations 2007	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent	Alex Gamby Head of Early Years & Childcare	Report - Round 3 Children's Centres  ROD
New Primary School Provision On The Goat Lees Housing Development, Ashford	Cabinet Member for Children, Families and Education	January 2010	School Governing Bodies; School Accommodation Managers; Local members; Area Children's Services managers; LCSPs & Managers; Estates; Advisory Service Kent. A report was	Public meeting to be held followed by a statutory public notice in accordance with the	David Adams Area Children's Services Officer, Ashford & Shepway	None.

			presented to SOAB at its meeting on 17 July 2008 to seek its views on going out to public consultation. A report will be presented to SOAB at its meeting in January 2010 on the outcome of the public consultation	School Organisation Establishment and Discontinuance of Schools) Regulations 2007.		
The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken

#### COMMUNITIES DIRECTORATE

Grant of a lease of the Turner Contemporary Gallery from KCC to the Turner Contemporary Trust	Cabinet Member for Corporate Support Services and Performance Management	November 2009	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Andrea Crease Estates Surveyor Property Group  Or Nigel Brown Manager Estates Management, Property Group	Documentation to be provided once available
Approval of a Grant Agreement between Kent County Council and Turner Contemporary	Cabinet	November 2009	Turner Contemporary, Arts Council England, SEEDA	Meetings, letters	Richard Morsley, Turner Contemporary Project Manager,	Documentation to be provided once available

The matter to be decided	Who will take the decision (see notes)	When the decision will be taken	The groups that will be consulted	How the consultation will be done	Who people should contact to make comments (see notes)	Documents that will be relied on when the decision is taken
Authority to execute Developer Agreement relating to land at James Whatman Way, Maidstone for the new Library and History Centre	Cabinet Member for Communities	Not before December 2009	Key stakeholders, customers of existing services, Members of KCC and MBC	Dedicated website and e-mail Briefings	Des Crilley Director of Community Culture Services	None.
Approval for the TUPE of KCC staff to Turner Contemporary on 1st April 2010	Cabinet Member for Corporate Support Services and Performance Management	January 2010	Staff, Unison, Turner Contemporary, Internal and external stakeholders	Meetings, letters	- Richard Morsley, Project Manager - Turner Contemporary	Documentation to be provided once available

#### **ENVIRONMENT, HIGHWAYS & WASTE DIRECTORATE**

East Kent Waste Project: signing of a partnership agreement between KCC and Canterbury City Council, Thanet, Shepway and Dover District Councils	Cabinet Member for Environment, Highways and Waste	Between December and January 2010	East Kent Leaders and Chief Executives Forum. East Kent Joint Arrangements Committee	Each council will undertake its own informal consultation	Linda Davies Director Environment & Waste	Minutes of East Kent Leaders and Chief Executives meeting of 13th May 2009
Kent Permit Scheme	Cabinet Member for Environment, Highways and Waste	Between November and December 2009	National Joint Utilities Group covering all works promoters. Emergency services Kent bus operators District & Parish councils Residents Associations. Neighbouring County Councils, Bexley Borough Council Depart for Transport.	Postal, through e-mail, face to face meetings, and local media briefings	Lloyd Holliday Network Performance Manager	Award report to include the DfT approval



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Adoption of the Street Lighting Policy and Strategy for Kent Highway Services	Cabinet Member for Environment, Highways & Waste	December 2009	Consultations completed already, KHS Alliance Board and Executive. Internally Only	Copies of the 2 documents were provided to all Board Executive Members	Norman Bateman Head of Technical Services	N/a

### ADULT SOCIAL SERVICES DIRECTORATE

Change of service for people with dementia in the Shepway district & proposed closure of Lawrence House, Folkestone	Cabinet Member for Adult Social Services	January 2010	1. Officers & Elected Members 2. SDC Councillors 3. Staff & Unions 4. Service Users & their carers	A series of consultation meetings will be held with the groups listed & briefing pack will be issued at these meetings	Margaret Howard, Director Of Commissioning And Provision	National Dementia Strategy Feb 2009
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### NOTES

- The identity of decision-takers is as follows:

Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council and Cabinet Member for Localism & Partnerships
Mr John Simmonds	Cabinet Member for Finance
Mrs Sarah Hohler	Cabinet Member for Children, Families and Education
Mr Nick Chard	Cabinet Member for Environment, Highways and Waste
Mr Alan Marsh	Cabinet Member for Public Health & Health Reform
Mr Kevin Lynes	Cabinet Member for Regeneration and Supporting Independence
Mr Mike Hill	Cabinet Member for Community Services

Mr Graham Gibbens      Cabinet Member for Adult Social Services  
Mr Roger Gough         Cabinet Member for Corporate Support Services & Performance Management

2. Cabinet = a Cabinet meeting and a collective decision

Council = a meeting of the full Council and a collective decision = all Members of the Council

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

3. **How to make comments:**

The following officers can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ

Tanya Oliver, [Tanya.oliver@kent.gov.uk](mailto:Tanya.oliver@kent.gov.uk)  
Peter Binnie, [peter.binnie@kent.gov.uk](mailto:peter.binnie@kent.gov.uk)  
Andy Coveney, [andy.conveney@kent.gov.uk](mailto:andy.conveney@kent.gov.uk)  
Chris Jones, [chris.jones@kent.gov.uk](mailto:chris.jones@kent.gov.uk)  
David Adams, [david.adams@kent.gov.uk](mailto:david.adams@kent.gov.uk)  
Andrea Crease, [andrea.crease@kent.gov.uk](mailto:andrea.crease@kent.gov.uk)  
Nigel Brown, [nigel.brown@kent.gov.uk](mailto:nigel.brown@kent.gov.uk)

The following officers can be contacted by writing to Clover House, John Wilson Business Park, Thanet Way, Whitstable CT5 3QZ

Martyn Doole, [martyn.doole@kent.gov.uk](mailto:martyn.doole@kent.gov.uk)

The following officers can be contacted by writing to Oakwood House, Stable Block, Oakwood Park, Maidstone ME14 8AE

Alex Gamby, [alex.gamby@kent.gov.uk](mailto:alex.gamby@kent.gov.uk)

The following officers can be contacted by writing to Invicta House, County Hall, Maidstone ME14 1XX

Richard Morsley, [Richard.morsley@kent.gov.uk](mailto:Richard.morsley@kent.gov.uk)  
Linda Davies, [Linda.davies@kent.gov.uk](mailto:Linda.davies@kent.gov.uk)  
Lloyd Holliday, [Lloyd.holiday@kent.gov.uk](mailto:Lloyd.holiday@kent.gov.uk)  
Des Crilley, [des.crilley@kent.gov.uk](mailto:des.crilley@kent.gov.uk)

Norman Bateman, [Norman.bateman@kent.gov.uk](mailto:Norman.bateman@kent.gov.uk)

The following officers can be contacted by writing to Kings Hill, 17 Kings Hill Avenue, West Malling, Kent, ME19 4UL

Margaret Howard, [Margaret.howard@kent.gov.uk](mailto:Margaret.howard@kent.gov.uk)